

## Enable Printing in Black & White When Colour Toners Are Empty



Locate the 'Devices and Printers' from the Control Panel. On the printer, right click and then select Printing Properties. Or using 'Settings Menu' (e.g. below) click into printer and select printing properties

Bluetooth & devices > Printers & scanners > Kyocera TASKalfa 3051ci KX				
Kyocera TASKalfa 3051ci KX	Set as default	Remove		
Printer settings				
Open print queue		Ø		
Print test page		Z		
Run the troubleshooter		Ø		
Printer properties		Ø		
Printing preferences Orientation, page order, pages per sheet, borders, paper source		Ø		
Hardware properties		Ø		
More devices and printers settings		Ø		
Get help				





Once in the printer properties, navigate to the **ports** tab, then **configure port**, then **untick SNMP Status** 

9 Kyocera TASKalfa 3051ci KX Prope	ties	Configure Standard TCP/IP P	Port Monitor >
ieneral Sharing Ports Idvanced	Colour Management Security Device S	ettings Port Settings	
Kyocera TASKalfa 3051ci KX		Port Name:	192.16
		Printer Name or IP Addres	ss: 192.16
Print to the following port(s). Docur checked port.	nents will print to the first free	Protocol	
	D	O Raw	◯ LPR
Port Description	Printer	Raw Settings	
COM3: Serial Port		Port Number:	9100
FILE: Print to File	WINPRINT-Kyocera 4850w		
WSD-2 IPP Port Kyocera TASKalfa 3051ci		LPR Settings	
192.16 Standard TCP/IP Port	Kyocera Net Manager - Direct2	Queue Name:	
✓ 192.16 Standard TCP/IP Port	Kyocera TASKalfa 3051ci KX	LPR Byte Counting Er	nabled
Add Port De	lete Port Configure Port	SNMP Status Enabled	d Untick
Enable bidirectional support	2	Community Name: 3	public
Enable printer pooling	2	SNMP Device Index:	1
	OK Cancel		OK Cancel



Repeat this for any other multiple printers / queues that are installed on the computer.

**Note:** If printing doesn't start automatically, check the following setting on the printer itself, (actual menu location depends on model of printer, refer to operation guide. Two examples below.

Navigate into the 'system menu', 'common settings', 'colour toner empty action', change this to 'Print in Black and White'.

Navigate to the 3 dot menu '...', then 'system menu', 'device settings', 'toner settings', 'colour toner empty action', change this to 'Print in Black and White'.

