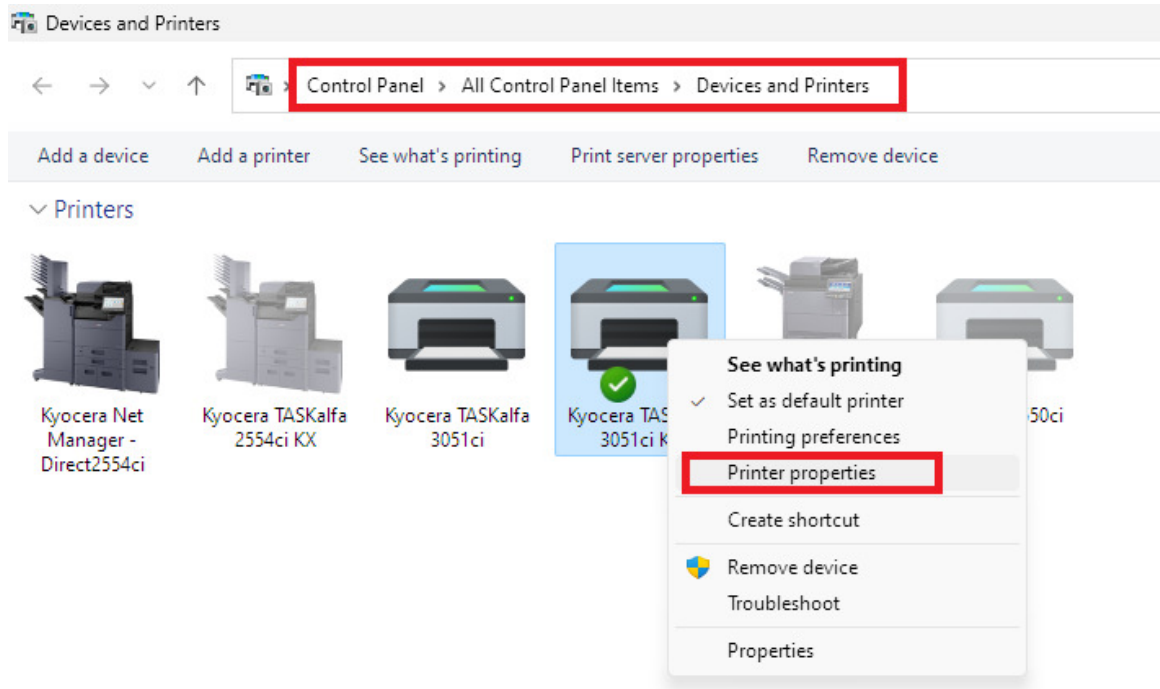
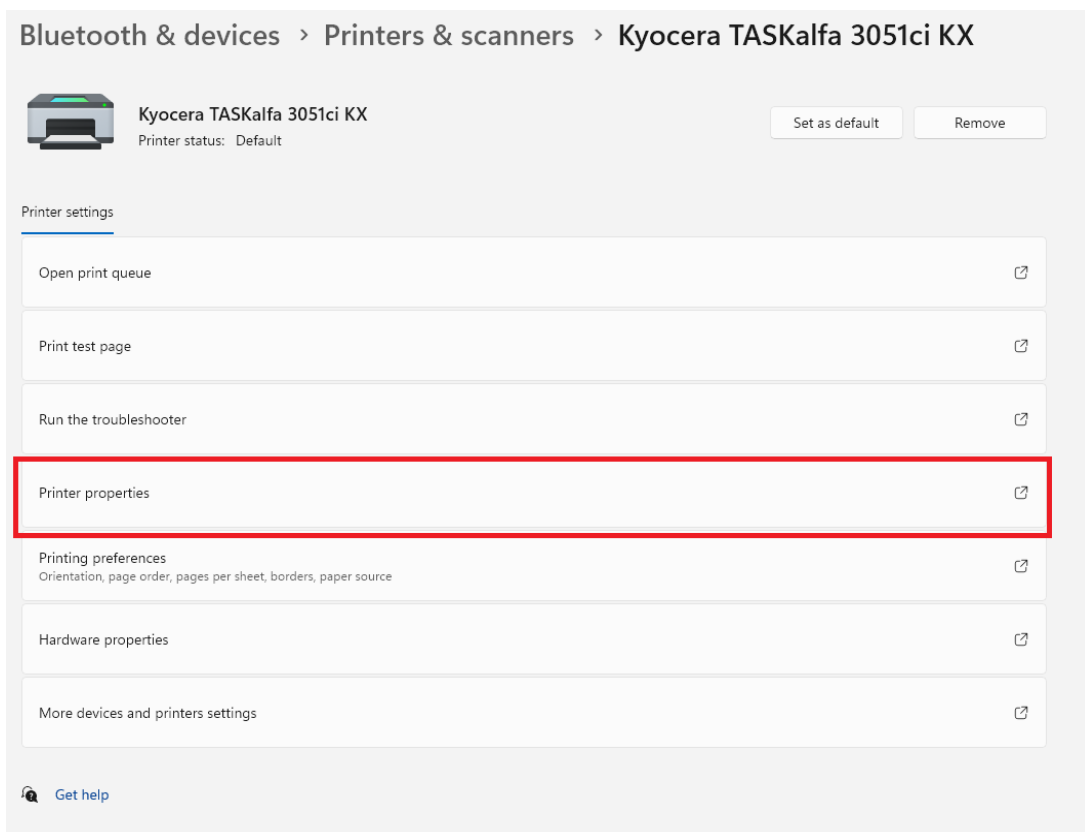


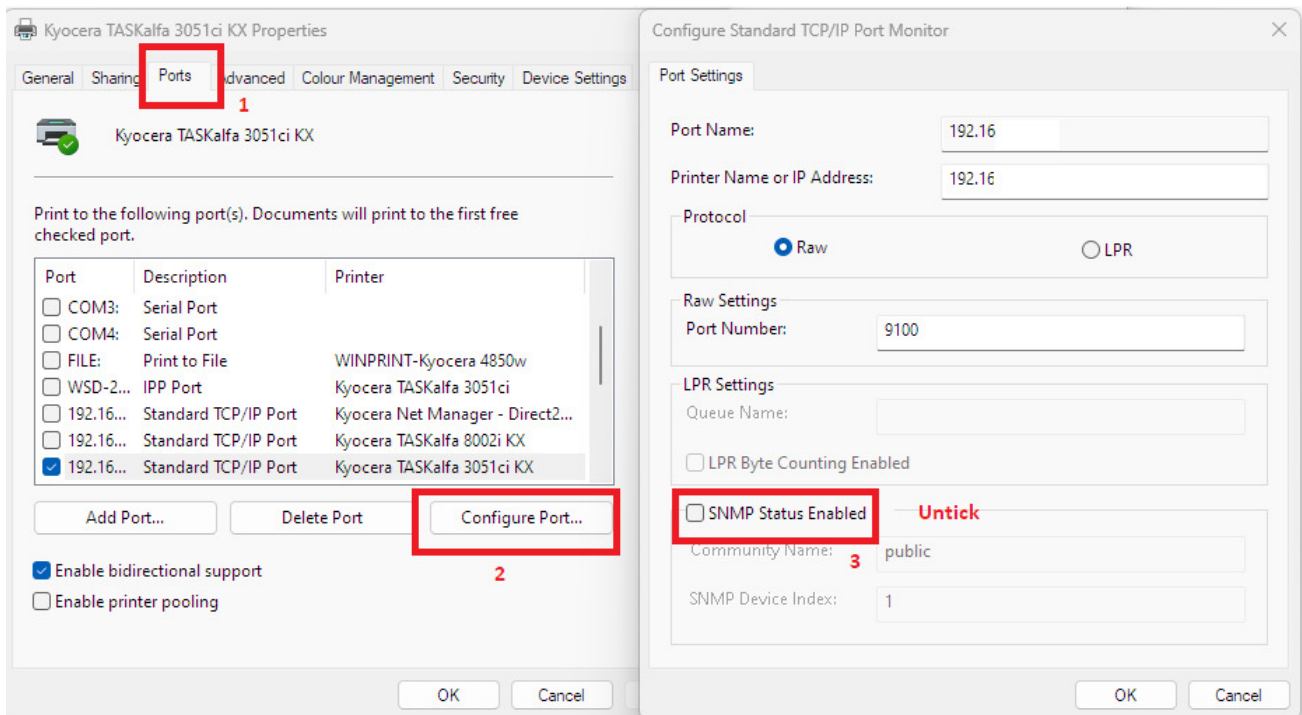
Enable Printing in Black & White When Colour Toners Are Empty



Locate the **'Devices and Printers'** from the **Control Panel**. On the printer, **right click** and then select **Printing Properties**. Or using **'Settings Menu'** (e.g. below) click into printer and select printing properties



Once in the printer properties, navigate to the **ports** tab, then **configure port**, then **untick SNMP Status**



Click ok and close to exit

Repeat this for any other multiple printers / queues that are installed on the computer.

Note: If printing doesn't start automatically, check the following setting on the printer itself, (actual menu location depends on model of printer, refer to operation guide. Two examples below.

Navigate into the 'system menu', 'common settings', 'colour toner empty action', change this to 'Print in Black and White'.

Navigate to the 3 dot menu '...', then 'system menu', 'device settings', 'toner settings', 'colour toner empty action', change this to 'Print in Black and White'.